**Sunrise Acres Elementary School**

**School Organizational Team**

**Meeting Minutes**

**211 N. 28th St.**

**April 21, 2020**

**3:30 p.m.-5:00 p. m.**

**School Organizational Team Members:**

Patricia Casteel, Chair, Support Professional Representative

Claudia Sanchez Salinas, Co-Chair, Parent Representative

Carol Mondares,Secretary- Teacher Representative

Melissa Tanner, Teacher Representative

Nancy Valdes, Teacher Representative

**Vacant**, Parent Representative

Janeth Morales, Parent Representative

Aurora Verdin, Parent Representative

Jeanne A. Iverson, Principal

Jennifer Grube, Assistant Principal

Started virtually at 3:45pm

1. **Welcome/ Roll Call/Introductions** 
   1. Roll Call

Present Patricia Casteel, Chair, Support Professional Representative

Present Claudia Sanchez Salinas, Co-Chair, Parent Representative

Present Carol Mondares,Secretary- Teacher Representative

Present Melissa Tanner, Teacher Representative

Present Nancy Valdes, Teacher Representative

* + 1. Vacant, Parent Representative

Present Janeth Morales, Parent Representative

* + 1. Aurora Verdin, Parent Representative

Present Jeanne A. Iverson, Principal

Present Jennifer Grube, Assistant Principal

February 18th minutes to vote on Tanner motion to Approved Valdez 2nd it. Roll call for the vote, motion passes

1. **Review of Norms**
   1. Start on time/end on time
   2. Everyone actively participate
   3. Cell phones set aside/ step out if you have to take a call
   4. Be respectful to the speaker
   5. Meeting procedures
      1. Votes needed to recommend a majority.
      2. If you are going to be absent, contact P. Casteel.
      3. If you want to be a speaker, contact P. Casteel.
      4. If you are absent more than three times with no communication, you will be asked to voluntarily give up your spot on the board. A notice will be mailed to you with the unexcused absence.
2. **Celebrations**
3. **Old Items**

* Update-Parent SOT Election Process ("Coffee with the Principal" Discussion with the Parents) In March talked to the parents with the instructions and was putting it up, however, the school went closed due to the Covid-19. Been put on hold, possibility next fall. Will hold another meeting in the future
* Assistant Principal Position-Hiring Process Update Mrs. Grube was hired
* Strategic Budget-Roll-over Funds

1. **New Items**

* SOT Virtual Meeting Requirements

Because of the Covid-19 we are meeting Virtually, review to adhere to confidentiality, be mindful that we adhere to the procedures. Making sure that we have a quorum and the agenda and minutes are uploaded . Do the best that we can with the technology

* Update-Parent SOT Election Process ("Coffee with the Principal" Discussion with the Parents) Will hold another meeting in the future
* Strategic Budget-Roll-over Funds

Projected for the fall 2020, carry over $ 520,317.65 don’t have access to it till the fall.

1. **Information**

* Victory Budget Plan (already submitted) with the preliminary allocation of $921,011.00 for the 2020-21 school year.

On hold for now

The top priority items:

Add Mrs. Chavez as a Read by 3 strategist

class size reduction teachers would move over to the Victory side

Summer School Academy same numbers 13 teachers = 12 teachers + 1 coordinator, in addition to the support professionals

possibility to keep the class size lower add more teachers. Mrs. Priscella will be for

Summer Academy and Jag Camp to have the FASA there.

Tier 1 & 3 for incentives for teachers, asked about support professionals, right now she has been told not at this time

Tier 1 all teachers estimating $750.00

Tier 3 leads and GLC estimating $500.00

Funds are also allocated for Tutoring, PLC, STPT, Collaboration and Data Analysis.

Book study, training for licensed personnel, Professional Development, best practices training or information.

CTT one or two more, that was we can assign a CTT for each grade level.

Before / School tutoring and Summer Academy for Support Professionals

Victory school support translator translating for parents

admin stipend Principal $5,000.00 and Assistant Principal $ 3,000.00

Future Smiles and Community in Schools

Student bus transportation 2 per grade level for Summer Academy

Instructional supplies:

Student incentives, dog tags, cards, lanyards, etc..

Summer Academy supplies

Family night general supplies Family nights where we are not doing fundraising

Teacher incentives; staff appreciation week one meal , gift cards,

Books

Wonders, AR, classroom readers for each grade level to supplement their classroom library

PDE book study and funds to purchase the books

Technology:

Chromebooks, chromebook cart, toner

Web base online: I-ready, AR, STAR

Title 1

Aims Web + can have the conversation in the fall for the Title 1 budget

Questions:

Are we keeping I-ready and Wonders for 3rd grade, I-ready has great questions where wonders lack the questions rigor. Wonder has the vocabulary and Spelling which I-ready lacks.

Is it too much to jump back and forth? Should be a smooth transition, into the grades which only have I-ready.

Is I-ready being used for next year, and the district is wanting us to move toward MAPS and all of the components. Probably after next year, i-ready will not be used more with MAPS. That would be Khan Academy closest to the I-ready online components.

Khan Academy: Has great material, kids don’t like it as much, not kid friendly.

Support Professionals to be on the various training, right now it is just now licensed personnel

Public Comment:

Title 1:

virtual tutoring Mr. Navarrette will call Title 1 to get the procedures, no support professionals for virtual tutoring would be for ELA , will double check to see if we can get Math too. Looking at smaller class sizes, maybe 5-10 students.

Title 3:

Past time time for ordering Lego Robotics Kits; work on a plan for our ELL students

How have you given any thoughts for next year?

Breakfast for next year, prep schedule, morning announcements, lunch schedule, recess schedule, etc…. Don’t believe we will be able to go back to breakfast before the bell. Not having a morning recess opening the gates then right into the morning ceremony. Looking at having 1 grade level in the lunchroom at a time.

Have we found a librarian? Yes, just waiting on final clarification before making the announcement

**Next SOT Meeting, May 19th at 3:30pm virtually ????????????**

**Looking at Mid-May to have a planning meeting**

**Looking at Dismissal procedures to change, primary gate, limit the number of people on campus**

**EOY Questions-All virtual meetings and distance learning; evaluations with calendar invites; will schedule virtual planning meetings after; next SOT meeting will be virtual meeting**

**Meeting adjourned 5:20 PM**