**Sunrise Acres Elementary School**

**School Organizational Team**

**Meeting Agenda**

**211 N. 28th St.**

**May 19, 2020**

**3:30 p.m.-5:00 p. m.**

**School Organizational Team Members:**

Patricia Casteel, Chair, Support Professional Representative

Claudia Sanchez Salinas, Co-Chair, Parent Representative

Carol Mondares,Secretary- Teacher Representative

Melissa Tanner, Teacher Representative

Nancy Valdes, Teacher Representative

**Vacant**, Parent Representative

Janeth Morales, Parent Representative

Aurora Verdin, Parent Representative

Jeanne A. Iverson, Principal

Jennifer Grube, Assistant Principal

This meeting agenda is posted publicly on the school website at <http://schools.ccsd.net/Sunrise>

|  |
| --- |
| Speakers wishing to speak during the public comment period for this meeting may call Teresa at 702-799-7912 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Public comments, questions, or clarification will also be available at the end of each new agenda item. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting. |

1. **Welcome/ Roll Call/Introductions** 
   1. Roll Call
      1. Patricia Casteel, Chair, Support Professional Representative
      2. Claudia Sanchez Salinas, Co-Chair, Parent Representative
      3. Carol Mondares,Secretary- Teacher Representative
      4. Melissa Tanner, Teacher Representative
      5. Nancy Valdes, Teacher Representative
      6. Vacant, Parent Representative
      7. Janeth Morales, Parent Representative
      8. Aurora Verdin, Parent Representative
      9. Jeanne A. Iverson, Principal
      10. Jennifer Grube, Assistant Principal
2. **Review of Norms**
   1. Start on time/end on time
   2. Everyone actively participate
   3. Cell phones set aside/ step out if you have to take a call
   4. Be respectful to the speaker
   5. Meeting procedures
      1. Votes needed to recommend a majority.
      2. If you are going to be absent, contact P. Casteel.
      3. If you want to be a speaker, contact P. Casteel.
      4. If you are absent more than three times with no communication, you will be asked to voluntarily give up your spot on the board. A notice will be mailed to you with the unexcused absence.
3. **Celebrations**
4. **Old Items**

* SOT Virtual Meeting Requirements
* Update-Parent SOT Election Process ("Coffee with the Principal" Discussion with the Parents)
* Strategic Budget-Roll-over Funds

1. **New Items**

* Budget-Roll-over Funds Review
* Fifth Grade Promotion Ceremony
* End of the Year Celebration-Present Certificates to the SOT Members

1. **Information**
2. **Public Comment Period (2 minutes allotted)**